

## Solar system installation process...

### **1: A network connection application is submitted to Energex / Essential Energy on your behalf.**

Before commencing the installation of solar power at your business or premises, you must gain permission from Energex / Essential to connect to the network by making a Network Connection Application. This is to ensure your solar power installation does not adversely impact the Energex network or other customers.

### **2: Application assessment**

Once 4shore have submitted your Network Connection Application, Energex / Essential will; conduct a network technical assessment to determine the impact of your solar power installation on the network; and the size of the system you may connect. In most cases this is assessed and approved immediately. Special approval cases are listed below but not limited too; 3 Phase Power Supply, Inverters Larger than 3kw, Bulk Metered Sites, Battery Installation, Export Limited & Large scale Commercial and Residential installations. These approvals can take between 10-65 days for Energex and Essential to process.

### **3: Connection offer**

Network Connection Application: If approved, 4shore will receive advice from Energex / Essential via email. If approved, you are deemed to have accepted this Network Connection Contract. We may proceed with securing stock for your approved solar power installation.

### **4: Installation**

4shore Solar can now begin electrical works.

### **5: Submission of final documentation to Energex / Essential Energy by 4shore**

Once the electrical work has been completed at your business or premises and you have finalised the outstanding invoice; 4shore submit an Electrical Work Request (EWR). This is to advise Energex that the work conducted at your business or premises has been carried out in accordance with the required Australian Standards, and to release request for your solar meter to be installed by your nominated retailer. Essential Energy- Once the electrical work has been completed at your business or premises and you have finalised the outstanding invoice; 4shore can submit any required documentation for solar meter installation to your retailer if requested.

### **6: Metering charges and follow up required by client**

Energex - Energex forward the electrical work request (EWR) to your nominated retailer who then conduct the necessary metering change at your premises. Your retailer should make contact with you to discuss the meter installation cost, if any. We recommend all clients follow up your nominated retailer within 5 business days of your EWR being submitted.

**ESSENTIAL ENERGY:** It is up to the client to contact their nominated retailer and request for a solar meter to be installed. Some retailers may require a particular form to be filled out, some only require the Certificate of Works provided by 4shore. Please contact your retailer immediately after installation to verify installation and any fees that may arise from the installation of the solar meter; if any.

Please note due to the Privacy Act we cannot contact your retailer on your behalf.

**Energy Package Comparisons can be made via the following government regulated website:  
[www.energymadeeasy.com.au](http://www.energymadeeasy.com.au)**